



In association with MTC Cyprus

Course Registration Form

Personal Details

Full Name: _____

Address: _____

Telephone: _____ (H) _____ (M)

DOB: _____ Passport No: _____ Birth place: _____

Nationality: _____ Occupation: _____

Email Address: _____

Course Choice:	✓	Enrolment Checklist:	✓
		Signed Application Form	
International Diploma English			
International Diploma Greek			
Diploma course: English			
Diploma course: Greek			
CMT – Certificate Montessori Teacher Assistant English		Copy of Identity Document	
CMT – Certificate Montessori Teacher Assistant Greek			
Introduction to a Montessori School			
CMIT – Certificate Montessori Toddler & Infant course		Payment	

Educational Background

Secondary: _____ From _____ To _____ Awarded: _____

College: _____ From _____ To _____ Awarded: _____

University: _____ From _____ To _____ Awarded: _____

Others: _____ From _____ To _____ Awarded: _____



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Fee Structure and payment information

International Diploma in the Montessori Method of Education Part time course		
Full payment of Euro 2800.00, plus non-refundable registration Euro 200		<input type="text"/>
Instalment plan – Registration followed by 5 monthly instalments of Euro 560.00		<input type="text"/>
Teacher training of 420 hours is required for the International Diploma. We recommend 15 -24 hours in placement per week for those undertaking blended study.		
Language	Greek	<input type="checkbox"/>
Language	English	<input type="checkbox"/>

Diploma in the Montessori Method of Education Part time course		
Full payment of Euro 2300, plus non-refundable registration Euro 200		<input type="text"/>
Instalment plan – Registration followed by 5 monthly instalments of Euro 460.00		<input type="text"/>
Language	Greek	<input type="checkbox"/>
Language	English	<input type="checkbox"/>

CMT – Certicate Montessori Method of Teaching		
Full payment of Euro 1300, plus no refundable registration Euro 200		<input type="text"/>
Instalment plan – Registration followed by 4 monthly instalments of Euro 325.00		<input type="text"/>
Language	Greek	<input type="checkbox"/>
Language	English	<input type="checkbox"/>

CMIT – Certificate Montessori INFANT & TODDLER COURSEFull payment of Euro 600.00, plus no refundable registration Euro 200 Instalment plan – Registration followed by 3 monthly instalments of Euro 200.00 **Introduction to a Montessori school**

Full payment of Euro 250.00

Language

English **Payment****Fees****Payment by bank transfer****Montessori Training Centre Ltd****Bank of Cyprus****Kennedy Avenue Branch****Account no. 357032249138****IBAN CY38 0020 0195 0000 3570 3224 9138****Swift BCYPCY2N****OR****Visa debit/credit card**



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Terms & Conditions

1. A registration fee of Euro 200.00 is payable when applying to any course. This is non-refundable.
2. Written Exam Fees for Diploma courses are GBP 300.00 and will be paid directly to MMI London. Bank details will be provided.
3. Exam fees for certificate courses are GBP 150.00 paid directly to be paid directly to MMI London. Bank details will be provided.
4. Students opting for an instalment plan agree to pay a first payment consisting of registration and initial fee followed by equal monthly instalments until the full course fee has been paid.
5. We reserve the right to accept or reject your application at our discretion. In the event of rejection, all fees will be refunded except for the registration fee which is non-refundable.
6. Students who send a written notice of withdrawal within 7 days of receiving their course materials will be eligible for a 100% refund of the total course fee they have already paid providing all course materials are returned to MTC within 14 days from the date of notice received. Failure to return materials will result in full course fees being payable. Refunds will be processed once the materials have been returned.
Registration fee is non-refundable.

Students who send a notice of withdrawal within 8-14 days of receiving their course materials will be eligible for a 70% refund of the total course fee they have already paid providing all course materials are returned to MTC within 14 days from the date of notice being received. Failure to return materials will result in full course fees being payable. Refunds will be processed once the materials have been returned.

Registration fee is non-refundable.

Students who send a notice of withdrawal after 14 days of receiving their course materials will be NOT be eligible for a refund. Course materials will need to be returned. Failure to return materials will result in full course fees being payable. Registration fee is non-refundable.

When the eligibility for refund is established, MTC will issue a refund via bank transfer.

7. Failure on the part of the student to adhere to the study programme in no way affects the student's liability to complete full payment of the contracted fees.
8. Diplomas and certificates will not be awarded in respect of incomplete course work or non-payment of fees.

9. The centre requires all students to complete and submit all coursework and or assignments as instructed, attend at least 90% of lectures for each module, attend workshops and sit for practical and written examinations. If a student does not attend at least 90% of a class module without providing the college with sufficient information i.e medical certs the student will be deemed to have failed the module.
10. We reserve the right to dismiss you from the course if you or retain diplomas where you have failed to meet the course criteria or where fees are in arrears.
11. All learners are required to complete a learner's contract.
12. All information and course material provided by MTC is confidential and must not be shared to any third party.
13. We reserve the right to make changes to these terms and conditions if necessary.

I have understood and agree to abide by the above terms and conditions.

Student Name:

Signature:

Date:

Course co-ordinator:

Signature:

Date: